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STANDING ORDERS OF THE BOARD OF REVENUE

(LAND REVENUE, SETTLEMENT AND
MISCELLANEOUS)

Issued under the authority of Board of Revenue

IN FOUR VOLUMES
VOLUME II—CHAPTERS II TO VII

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GOVERNMENT OF TAMIL NADU
1976

PRINTED BY THE DIRECTOR OF STATIONERY AND
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PREFACE

The complete official edition of the Board's Standing Orders was published in 1878 having been compiled by Dr. C. D. Maclean, who was then Additional Sub-Secretary to the Board. A subsequent edition which was entrusted by Government to Sri P. Chentsal Rao, C.I.E., and was brought out at the Lawrence Asylum Press, was commenced in 1887, but, owing to plan adopted, viz., of issuing each chapter as it became ready, the progress made was very slow, and in 1893, when the first eighteen chapters had been revised and published, work came to a standstill owing to various causes which it is unnecessary to detail here. When this work was resumed in 1896, it was found that the earlier chapters of the new edition had already become overloaded with correction slips which had accumulated since 1887, and the task of revising them afresh claimed equal attention with that of republishing the remaining chapters of Dr. Maclean's edition. Accordingly, a new edition of the whole of the Standing Orders was, under the orders of Government, commenced in 1896, by Mr. R. C. C., Carr, who was then Secretary to the Board of Revenue in the Land Revenue Department, and carried through to completion by Mr. Lionel Davidson, the then permanent Secretary, with the assistance of Sri L. D. Swamikannu Pillai, the then Assistant Secretary, and Sri S. Krishnama Achariyar, the then clerk in charge of that work. That edition was issued from the Government Press under special arrangements made by Mr. R. Hill, the Superintendent, for the simultaneous issue of all parts of the publication a task of no small difficulty, considering that some parts of the book had to be in type and had undergone constant revision during a space of over three years.

The edition of 1907 was brought up to 30th April 1907. The chapter on "Court of Wards" was omitted. Appendices to the Board's Standing Orders were published separately as Volume II. This was followed up by 1913 edition. The chapters were re-arranged. The edition embodied corrections issued up to 31st December 1912. Chapter I-A relating to "Maintenance of Land Records" was numbered as Chapter II and the succeeding chapters renumbered. Later, volumes of the Board's Standing Orders were corrected up to 30th June 1919 and reprinted in 1920. During 1931, the Board's Standing Orders were brought up to 31st July 1931 and reprinted with chapters re-arranged and a new Chapter XIX (Forest Panchayat) was added. The special features of this edition were that it was printed in four volumes and the appendices were printed under each chapter immediately after the text. Separate index was printed for each volume while a consolidated skeleton index was also printed at the end of Volume IV.

In the year 1949-50, the work of revision of volumes of the Board's Standing Orders was undertaken. By about the middle of 1950, however, the Government held that the recommendation of the Land Revenue Reforms Committee which had then been constituted, might involve

considerable changes in the system of revenue administration and accordingly ordered that the work of revision and reprinting of volumes of the Board's Standing Orders need not be proceeded with. The work, therefore, came to a standstill till 1955 when it was resumed. The enactment of the Constitution of India and the formation of Andhra State in 1953 from out of the Madras State also necessitated the revision of the Board's Standing Orders. The work of the revision of the Board's Standing Orders has been done under the direct supervision and control of the Secretary, Board of Revenue (Land Revenue), Sri P. Sivasankaran Pillai, I.A.S., Volume I of the Board's Standing Orders was, however, only reprinted in 1955 embodying in it the corrections issued only up to 30th June 1953. During the present revision the changes up to and inclusive of 1st April 1957 are being embodied in Volume I, by issue of correction slips. Volumes II to IV have been revised up to and inclusive of 1st April 1957 and are reprinted accordingly.

2. *Arrangement of the Standing Orders.*—The table showing the scheme of arrangement appended indicates the principles underlying the present arrangement of the Standing Order; it also shows the correspondence between each chapter of this edition with that bearing on the same subject in the reprint editions of 1931.

The Board's Standing Orders are important books of constant reference. The last revision was made during 1900. The numbers allotted to the Standing Orders in all the four volumes have not been changed since then. The numbers of certain important Standing Orders have thus become very familiar for reference and easily understood, in Government work. In other Government publications, references have been made frequently to the Standing Order Numbers. A change in the numbering of the Standing Orders in the Board's Standing Orders now, will necessitate changes in all the other Government publications containing references to these Standing Orders. In the Madras Code, the Madras Account Code and in such other publications the existing set up of the numbering of section and paragraph has not been disturbed, even though there had been a number of deletions. It has, therefore, been decided to retain the existing numbers to the Standing Orders in the present revision.

3. *The division and sub-division of chapters.*—The matter dealt with has been grouped, according to custom, into the Standing Orders, and a division of each chapter into parts, selections and sub-sections has also been adopted, wherever the subject lent itself to such an arrangement; the same principle has been followed in sub-dividing the longer Standing Orders.

4. (a) *Sequence of the Standing Orders.*—The comparative table of the sequence of the Standing Orders appended below shows the number in the reprint edition of 1931 and the corresponding number in the present edition.

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(b) *Table of contents.*—The table of contents shows the Standing Order and paragraph number, their subject-headings and the page numbers.

5. *Paragraph.*—Each paragraph, headed by an Arabic numeral is furnished with a subject heading italics, which is repeated in the Table of Contents prefixed to each volume. This table also provides separate headings for sub-divisions of paragraphs which are introduced by small Roman numerals.

6. *Authorities.*—The present edition indicates, the precise authority for every separate ruling, whether it forms a Standing Order by itself or is contained in paragraph a sub-paragraph, a sentence, a clause, or, as is sometimes the case, in a single word. The indication is carried out by means of small reference letters; this distinction of the authorities will be found of help whenever a Standing Order or a portion of it forms the subject of criticism, revision or reconsideration.

7. *Date up to which corrected.*—Volume I of the Board's Standing Orders reprinted in 1955 embodies all corrections issued up to 30th June 1953 and all corrections involved as a result of revision, reorganization of States, etc, are being carried out by means of correction slips up to and inclusive of 1st April 1957. Volumes II to IV have also been corrected up to and inclusive of 1st April 1957. A printed form of six pages as been set apart to serve as a chronological register of correction slips at the end of each of the volume.

8. *Matter omitted.*—Chapter II dealing with Revenue Records and Registration was omitted and taken over to Chain Survey Manual. Portion of Chapter XV relating to office-routine, Revenue Establishment correspondence, office procedure, arrangement, preservation and destruction of records and petitions their transmission and disposal was omitted and taken over to the District Officer Manual.

9. *Errors and omissions.*—Suggestions for the amendment of this compilation as well as any indication of errors and omissions therein may be addressed to the Secretary to the Board of Revenue (Land Revenue), Chepauk, Madras, and will be duly acknowledged by him.

10. Volumes I to IV of the Boards' Standing Orders are reprinted embodying in them the corrections issued upto 31st March 1971.

SCHEME OF ARRANGEMENT.

SCHEME OF ARRANGEMENT.

Details.	Order in the edition of 1900 and in the edition of 1907 reprint volume. (2)	Order in the 1931 reprint of the 1900 edition.		Order in the present edition.	
		Volume. (3)	Chapter. (4)	Volume. (5)	Chapter. (6)
(1)					
Assessment of land, maintenance of land records and Collection of revenue, grant and recovery of agricultural advances.	Assessment and disposal of land ..	I	I	I	I *
	Maintenance of revenue records and registration.	..	II	II	II
	Collection of revenue ..	II	III	III	III
	Grant and recovery of agricultural advances.	III †	IV	IV	IV
	Inams ..	IV	V	V	V
	Yeomials, State-pensions, etc. ..	V	VI	VI	VI
	Public endowments ..	VI	VII	VII	VII
	Irrigation and other public works.	VII	VIII	VIII	VIII
	Acquisition of land for public purposes.	VIII	IX	IX	IX
	Government Law suits ..	IX	X	X	X
	Sanitary and Medical † ..	X	XI	XI	X
Troops and Travellers ..	XI			III	
Primary functions of the Board of Revenue (Land Revenue.)					
Functions auxiliary to those of other departments.					

Revenue servants under the control of Board of Revenue.	Public servants	XII	XII	XI
	Village Officers	XIII	XIII	XII
	Revenue Inquiries under Regulation IX of 1822.	XIV	XIV	XIII
Office (including treasury) management and Office expenditure.	Office routine	XV	XV	XIV
	Treasury and Financial	XVI	XVI	XV
	Contingencies and Stationery	XVII	XVII	IV
	District Gazettes and old district records and other district printing works.	XVIII	XVIII	
	Forest panchayats	XIX	XVIII
	Miscellaneous	XIX	XX	XIX
	Statutory functions of the Board as the Court of Wards.	..	XX †	

* During the present revision chapter relating to the Maintenance of Revenue Records and Registration was omitted.

† Chapter relating to the grant and recovery of agricultural advances and that relating to the Court of Wards were omitted from the previous reprint edition and from the reprint edition of 1907 respectively.

‡ The subject "Sanitary and Medical" has been changed as "Public Health and Registration of Births and Deaths".

LIST OF PREVIOUS EDITIONS OF THE BOARDS STANDING ORDERS.

(1) Serial number of the editions.	(2) Name of the editions.	(3) Name of the book.	(4) Period covered.	(5) Name of the compiler.	(6) The office held by the compiler.	(7) Date of publication.
	Mr. Maskell edition.	Circular orders of the Board of Revenue.	From 1820 to 1850 inclusive.	John Makell ; Esq.	First uncovenanted Assistant, Revenue Board Office.	1851
	Do.	Do.	Orders issued during the years 1851, 1852 and 1853.	Do.	Do.	1854
	Do.	Do.	Orders issued during the year 1854.	Do.	Do.	1855
	Do.	Do.	Orders issued during the year 1855.	Do.	Do.	1856
	Do.	Do.	Orders issued during the year 1856.	Do.	Do.	1857
	Do.	Do.	Orders issued during the year 1857.	Do.	Do.	1858
	Do.	Do.	Orders issued during the year 1858.	Do.	Do.	1859
	Do.	Do.	Orders issued during the year 1859.	Do.	Do.	1860
2	Mr. Dalryell's edition.	The Standing Orders of the Board of Revenue.	From 1820 to 1865.	R. A. Dalryell, Esq.	Sub-Secretary to the Board.	1866

3	Dr. Maclean's edition ..	Do.	Revised up to 31st December 1877.	C.D. Maclean, Esq.	Additional Sub-Secretary to the Board.	..
4	M. R. Ry. P. Chentisal Rao's edition.	Do.	Of this edition only eighteen chapters were issued between the years 1889 and 1893.	M.R. Ry. P. Chentisal Rao Pantulu Garu, c.i.m.	Retired Superintendent of Stamps and Stationery.	1889-1893
5	Messrs. Carr and Davidson's edition.	Do.	Revised up to 31st March 1900.	R.C.C. Carr, Esq., I.C.S., L. Davidson, Esq., I.C.S.	Secretaries to the Board of Revenue, Land Revenue Department.	1900
6	Volume I, 1955 edition ..	Do.	30th June 1953, Volume I ..	Secretary and Additional Secretary, Board of Revenue.	Secretary and Additional Secretary, Board of Revenue.	1955
7	Volumes II, III and IV, 1957 edition.	Do.	1st April 1957, Volumes II, III and IV.	Do.	Do.	1957
	Volumes I to IV ..	Do.	31st March 1971.	Do.	Do.	1971

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SEQUENCE OF STANDING ORDERS

Sequence of Standing Orders—Chapter II. Collection of Revenue.

Number in the edition of 1931.		Number in the present edition.		Number in the edition of 1931.		Number in the present edition.	
Standing Order.	Paragraph.	Standing Order.	Paragraph.	Standing Order.	Paragraph.	Standing Order.	Paragraph.
(1)	(2)	(3)	(4)	(1)	(2)	(3)	(4)
35	1	35	Deleted.	41	21	41	22
	2	35	1		22		23
	3	35	2		23		24
36		36			24		25
37		37					26
							(Newly introduced)
37-A		37-A					
		37-B	1 } Newly introduced.	42	(i)	42	(i)
			2 } Newly introduced.		(ii)		(ii)
			3 } Newly introduced.		(iii)		Deleted.
37-B		37-C		42-A		42-A	
38		38	Deleted.	43		43	
39		39		44		44	
40		40		45		45	
41	1	41	1	46		46	
	2		2	47		47	
	3		3	48		48	
	4		4	49		49	
	5		5	50			
	6		6	51	} Already cancelled.		
	7		7				
	8		8				
	9		9				
	10		10				
	11		11				
			12				
			(Newly introduced.)				
	12		13				
	13		14				
	14		15				
	15		16				
	16		17				
	17		18				
	18		19				
	19		20				
	20		21				

SEQUENCE OF STANDING ORDERS

Sequence of Standing Orders—Chapter III. Inams.

Number in the edition of 1931.		Number in the present edition.	
Standing Order.	Paragraph.	Standing Order.	Paragraph.
(1)	(2)	(3)	(4)
52	1	52	..
	2		..
53	..	53	..
54	..	54	..
55	..	55	..
56	..	56	..
56-A	..	56-A	..
..	..	56-B(newly introduced).	..
57	..	57	..
58	..	58	..
59	..	59	..
60	..	60	..
61	..	61	..
62	..	62	..
63	..	63	..
63-A	..	63-A	..
64	..	64	..
65	..	65	..

Sequence of Standing Orders—Chapter IV. Yeomials, State pensions, etc.,

Number in the edition of 1931.		Number in the present edition.	
Standing Order.	Paragraph.	Standing Order.	Paragraph.
(1)	(2)	(3)	(4)
66	..	66	..
67	..	67	..
68	..	68	..
69	..	69	..
70	..	70	8
71	..	71	..
72	..	72	..
73	..	73	..

SEQUENCE OF STANDING ORDERS.

Sequence of Standing Orders—Chapter VI. Irrigation and other Public Works—cont.

Number in the edition of 1931.		Number in the present edition.		Number in the edition of 1931.		Number in the present edition.	
Standing Order.	Paragraph.	Standing Order.	Paragraph.	Standing Order.	Paragraph.	Standing Order.	Paragraph.
(1)	(2)	(3)	(4)	(1)	(2)	(3)	(4)
83		83		88-A		88-A	
84		84		88-B		Deleted.	
85	1	85	1	89		89	
	2		2				
	3		3				
			4				
			4				
			Newly introduced.				
86	1	86	1				
	2		2				
	3		3				
	4		4				
	5		5				
	6		6				
	7		7				
	8		8				
			9				
			Newly introduced.				
87	(i) to (xxxviii)	87	(i) to (xxxviii)				
	(xxxix)		Deleted.				
	(xl)		(xxxix)				
	(xli)		(xl)				
	(xlii)		(xli)				
	(xliii)		(xlii)				
	(xliv)		(xliii)				

* Standing Order recast.